

ABC Board Meeting Minutes

August 11, 2014

Meeting Called to order: 6:35

Board Members present: Meredith Nicholson, Glenda Williams, and Jim Piland

Finance: Gary Davis, G. Manager: Vicki Gibbs, Technical help: Sarah Johnson and Justin Gibbs

July board minutes were accepted.

Old Business:

1. Keith Parker Lowe and the money owed to the board. Gary will construct an email with all communications and send to the Insurance Bond department.
2. 2013-2014 audit update. Tom has all the information needed. He has visited the 2 stores for an inventory count and we received positive compliments from Tom comparing the way we are currently operating to the prior year he was auditor. He will make one more trip to SQ to view the records on file.
3. Wish list for the stores: We will explore more of this for the next meeting. We are looking at replacing the 2 cash register computers.

New Business:

1. Discussion of Major Expenditures;
 - a) The SQ store needs rock, Vicki would like to purchase a ramp for the truck to unload at the OC store. The OC Store could use a new countertop. Both stores need new computers.

Finance Officer Report: for 2013-2014 Fiscal year

2013-2014 PROFIT & LOSS:

- Revenue increased almost \$27,000 or about 5.5%
- Gross Profit increased almost \$18,000 or about 11.5%
- Employee payroll dropped almost \$2,000 and Board payroll dropped about \$2,000.
- We had a big increase in NC Unemployment Tax due to previous claims that had been made, approved, but not paid. The increase was almost \$8,500.
- Accounting expense went down \$11,975.
- Penalty expense dropped \$3,600
- Our net loss dropped from \$40,547 to just \$7,473, a decrease of more than \$33,000. The loss includes a \$2,500 write off of the down payment made on software and \$4,100 of depreciation expense, both of which are non-cash expenses.

06/30/2014 BALANCE SHEET:

- Cash increased from \$39,400 to \$51,675, reflecting better cash management.
- Liquor Inventory dropped from \$73,500 to \$49,900, reflecting better inventory control.
- Accounts Payable increased \$7,950. Given the increased cash on hand, this is a very modest increase.
- Debt increased \$5,400, reflecting the additional loan from the Commissioners less amounts paid on the earlier loan from them and payments on the truck loan. Overall, we expect a small positive cash flow as compared to a \$40,500 negative cash flow last year.

2014-2015:

- Revenue has been budgeted the same as the current year.
- Salaries and wages are budgeted to drop about \$3,000
- NC Unemployment Expense is budgeted to drop about \$8,500
- Total expenses are budgeted to drop over \$11,000
- Overall, we have budgeted Net Income of \$13,725.
- Taking into account debt service of about \$9,400, we have budgeted a positive cash flow of \$4,325.

G. Manager Report: June was down in sales. The Restaurants purchases were down but the store retail sales were up. July sales were up! SQ was up \$25 over last year, OC was up \$2119 over last year. Everything is going great!

Our next meeting will be on Sept. 8th.

Meeting adjourned 6:58

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